

Greenway Capital Advisors, LLC

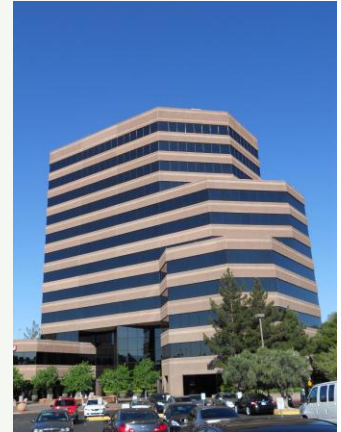
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Initial Steps in Forming a Nevada Unlicensed Family Trust Company

Under the Nevada Family Trust Companies Act, a family trust company is not required to have a trust license. One of the advantages of an unlicensed family trust company is that it can become operational sooner than a licensed family trust company because it requires less formality, financial commitment, and expense.

The majority of the family trust companies being formed in Nevada are LLCs rather than corporations. In that regard, the following are the key initial steps in establishing an unlicensed family trust company in the form of an LLC:

- 1. Draft the LLC Operating Agreement.**
- 2. Prepare and file the Articles of Organization with the Nevada Secretary of State.** The Articles of Organization list the names and addresses of the Nevada Registered Agent, the Managers or Managing Members of the LLC, and the Organizer of the LLC.
- 3. Prepare and file the Initial List of Managers or Managing Members and Nevada Registered Agent and State Business License Application with the Nevada Secretary of State.** This form lists the names and addresses of the Nevada Registered Agent and the Managers or Managing Members of the LLC. It must be filed by the last day of the first month following the filing of the Articles of Organization.
- 4. Prepare and file the Nevada Business Registration Form with the Nevada Department of Taxation.**
- 5. Prepare and file the application for a local business license.** For instance, a family trust company located in Las Vegas must apply for and obtain a City of Las Vegas Business License.
- 6. Hold an Organization Meeting for the trust company.** The agenda items should include: the adoption of the Operating Agreement of the LLC, the election of officers, the formation of internal committees and the election of members, the authorization of designated individuals to open bank accounts in Nevada, the authorization to enter into service agreements with 3rd party service providers, and the approval of a process to accept new trust business.



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